



Green Book

**REGULATIONS OF THE FOUNDATION YEAR PROGRAMME OF THE
UNIVERSITY OF KING'S COLLEGE**

**THE STRUCTURE AND ORGANIZATION OF THE DALHOUSIE/KING'S
CONTEMPORARY STUDIES PROGRAMME**

**THE STRUCTURE AND ORGANIZATION OF THE JOINT DALHOUSIE/KING'S
EARLY MODERN STUDIES PROGRAMME**

**THE STRUCTURE AND ORGANIZATION OF THE JOINT DALHOUSIE/KING'S
HISTORY OF SCIENCE AND TECHNOLOGY PROGRAMME**

REGULATIONS OF THE FOUNDATION YEAR PROGRAMME OF THE UNIVERSITY OF KING'S COLLEGE

The Foundation Year Programme aims to present a coherent argument in which the various facets of Western Civilization from its origins to contemporary times are presented in an integrated manner. Literature, history, philosophy, political and social institutions, the history of science, economic forms, religion, art and music are studied together in one course which aims to show them as interdependent elements in the development of Western Culture. To preserve the essential unity of this enterprise the Foundation Year Programme shall be governed by the following officers and regulations.

1.1.1. The Director

The administration of the Foundation Year Programme is the responsibility of the Director who is appointed according to specific procedures established by the Board of Governors. All who teach in the Foundation Year Programme and its administrative staff (including academic staff appointments and others appointed to the Programme such as Teaching Fellows and Associate Fellows), are responsible to the Director. The Director is responsible to the Faculty for the academic policy of the Programme and to the President for its administrative affairs.

1.1.2. The Chair of Faculty will nominate a Director Selection Committee, namely a three-person committee consisting of at least one faculty member within and one member from outside the Council of Co-ordinators. The Committee will consult with the Co-ordinators and other members of the Teaching Staff of the Foundation Year Programme. The Director will normally be selected from among the Foundation Year Programme Teaching Staff. The committee, after informing the Council of Co-ordinators of its recommendation, will report to the President, who, after consultation with Faculty, will bring forward his/her recommendation to the Board. The Director will normally be appointed for a three-year term. Only in exceptional circumstances will a Director serve more than six years consecutively.

1.2.1. The Associate Director

The Associate Director is responsible to and assists the Director in the administration of the Foundation Year Programme. In the absence of the Director, the Associate Director will act as Director.

1.2.2. The Associate Director is an annual appointment recommended to the President and the Board of Governors by the Director with the agreement of the Council of Co-ordinators. Normally the Director nominates to the Council a member of the Foundation Year Programme teaching staff to serve as Associate Director. The Council may refuse to accept the nomination of the Director but may not consider for Associate Director an individual unacceptable to the Director.

2.1.1. The Council of Co-ordinators

The Council of Co-ordinators comprises members of the University of King's College Faculty and Associate Fellows of the University and is, under the Director, immediately responsible for the academic functioning of the Programme.

2.2.1. The Council of Co-ordinators consists of:

- a) the Director who normally is chair and may co-ordinate a particular section of the Programme;
- b) the Associate Director who may co-ordinate a particular section of the Programme;
- c) the co-ordinators of each section of the Programme (at present: I - The Ancient World; II - The Middle Ages; III - The Renaissance and Reformation; IV - The Age of Reason; V - The Era of Revolutions; VI - The Contemporary World) of whom ordinarily: three will be Foundation Year professorial appointments, and at least two will be other members of King's Faculty, and none will co-ordinate the same section for more than three years continuously;
- d) all professorial appointments in the Foundation Year Programme by right;
- e) four members of the Faculty of King's College, of whom at least two will be members of the Joint Faculty and all to be nominated upon the recommendation of the Council of Co-ordinators and elected by Faculty, ordinarily for a term of three years;
- f) Associate Fellows co-opted by the Council.

2.2.2. The Council of Co-ordinators shall meet at least once each academic term.

2.3.1. The co-ordinators of each section of the Programme are determined annually by the Council of Co-ordinators (in accordance with Section 2.2.1 c above). Each year the Council of Co-ordinators will inform the Faculty through the Director as to who will co-ordinate each section of the Programme for the following year. The Director will carry the Council's recommendation to the President and the Board of Governors.

3.1.1. Professorial Appointments

There is a complement of professorial appointments in the Foundation Year Programme recognized by Faculty (through its Appointments, Promotion and Tenure Committee) and the Board of Governors. Such professorial appointments and any additional professorial appointments will be governed by *The Regulations Governing Faculty-Administration Relationships, Appointments, Promotion and Tenure* (The Pink Book). The criteria and procedures for appointments, promotion and tenure may be further defined by the Appointments, Promotion and Tenure Committee of Faculty with the advice of the Director and the Council of Co-ordinators. Professorial appointments in the Foundation Year Programme may be cross-appointed to other programmes in the University.

3.1.2. Professorial appointments in other programmes in the University may be cross-appointed to the Foundation Year Programme on the recommendation of the Director and the Council of Co-ordinators to the President and the Board of Governors.

4.1.1. Teaching Fellows

Teaching Fellows are appointed by the Board of Governors to the Foundation Year Programme for a one-year term on the recommendation of the Council of Co-ordinators made through the Director to the President. Those who are serving as Teaching Fellows must apply for and be granted the rank of Senior Fellow in order to remain a fellow of the College beyond three consecutive years. In making a recommendation to the Board the President shall convey the specific terms of each appointment which have been agreed upon, in writing, by the appointee, the Director and the President. If approved by the Board of Governors, the appointment shall be made by contract between the University and the appointee in accordance with 1.4.1. of the *Regulations Governing Faculty-Administration Relationships, Appointments, Promotions and Tenure*.

4.2.1. Senior Fellows

Those who have served in the period since 1985 as Teaching Fellows for three consecutive years may be appointed as Senior Fellows of the University in the Foundation Year Programme on the recommendation of the Director and the Council of Co-ordinators of the Foundation Year Programme and with the concurrence of the Appointments, Promotion and Tenure Committee made to the President and Board of Governors. The Senior Fellowship is an annual continuing appointment. After the initial appointment, Senior Fellows may be reappointed by the Board of Governors on the recommendation of the President after receiving the advice of the Director in consultation with the Council of Co-ordinators. Each appointment will be reviewed by the Council every three years and all such appointments will depend upon the requirements of the Programme. Senior Fellows will be given one year's notice if they are not to be reappointed by the University. Senior Fellows are academic staff appointments (see 3.1.1. of *The Regulations Governing Faculty-Administration Relationships, Appointments, Promotion and Tenure*) but are not eligible for tenure. The nature and the conditions of the work of a Senior Fellow of the University appointed to the Foundation Year Programme, in so far as they differ from a Full-Time Academic Staff Type of Appointment, are set by the Board of Governors on the recommendation of the President in accordance with the rules and regulations of the Programme.

4.2.2. Those who have served in the period since 1985 as Teaching Fellows for three consecutive years or who are serving in their third consecutive year, are eligible to apply for the position of Senior Fellow. They should apply to the Director and the Council of Co-ordinators of the Foundation Year Programme by November 1, providing a *curriculum vitae* and letters of support.

The Senior Fellowship is defined primarily as a teaching appointment. It will normally involve teaching ten sections of tutorial work in the Programme, and holders of Senior Fellowships will be evaluated primarily on the basis of their work in the Foundation Year Programme. Despite the emphasis on teaching the College and the Foundation Year Programme Co-ordinators will encourage the research interests of Senior Fellows. Senior Fellows belong to the teaching faculty of the College and are eligible for administrative positions in the Programme on the understanding that this would involve relief of tutorial sections or an honorarium.

5.1.1. Council of Tutors

The Council of Tutors acts as a body advisory to the Director and the Council of Co-ordinators through the Director in the formulation of policy for the teaching, administration and day-to-day operation of the Programme.

5.2.1. The Council of Tutors consists of:

- a) the Director
- b) the Associate Director
- c) all professorial appointments tutoring in the Programme
- d) all Senior Fellows tutoring in the Programme
- e) all Teaching Fellows tutoring in the Programme.

5.2.2. The Council of Tutors shall meet at least once each academic term.

6.1.1. Associate Fellows

The Director and the Council of Co-ordinators may recommend to the President and Board of Governors that certain persons associated with the academic work of the Foundation Year Programme be appointed Associate Fellows of the University. All such appointments made in connection with the Foundation Year Programme shall be for a one-year term.

7.1.1. The General Council

The General Council will be called at least annually by the Director to evaluate the work of the Programme and advise on policy. The General Council consists of:

- f) The Director, who functions as its Chair;
- g) the Associate Director;
- h) all members of the Council of Co-ordinators;
- i) all Foundation Year professorial appointments;
- j) all Senior Fellows;
- k) all Teaching Fellows;
- l) two members from the King's Joint Faculty;
- m) one representative from each King's programme, presently including Journalism, Contemporary Studies, Early Modern Studies and the History of Science and Technology;
- n) two representatives from the Faculty of Arts and Social Sciences of Dalhousie University;
- o) two Foundation Year students, elected annually at the Student Review.

The Structure and Organization of the Dalhousie/King's Contemporary Studies Programme

1. Preamble:

The Contemporary Studies Programme will be restricted to a combined-honours Programme as defined by the Dalhousie College of Arts and Science (see regulation 11.3). The Programme will be administered by King's and will lead to a joint Dalhousie-King's combined-honours BA degree, to be conferred upon all Contemporary Studies students on the basis of the recommendation of both the Dalhousie Senate and the King's Faculty.

Both institutions will play an equal and fundamental role in the Joint Council. As indicated below the Joint Council will take a wider role in this co-operative Programme than a co-ordinating committee in a Dalhousie multidisciplinary Programme within FASS.

II. Administrative Structure:

1. The Joint Council;
2. The Director;
3. The Teaching Staff of Contemporary Studies.

III. Terms of Reference:

1. The Joint Council

A: **Membership:** The Joint Council will be composed of:

- a) representatives from FASS and from the King's Faculty, with equal representation from both units. King's professors in the Faculty of Arts and Social Sciences may serve as representatives of either FASS or King's.
- b) the Director of the Programme.

B: **Appointment Procedures:** Faculty representatives on the Joint Council shall be elected by the Dalhousie FASS and the King's Faculty and President, three representatives for each institution; and the Director shall be appointed by the President of King's (see point 2B below).

C: **Functions:** The Joint Council shall:

- a) meet at least once a term;
- b) have responsibility for the conduct of the Programme, including curriculum and appointments (although see 2B);
- c) approve all class offerings of the Programme;
- d) be responsible for long-term planning of the Programme.

2. The Director:

A: Description of Office:

The Director is the administrative officer of the Programme. He/she is an ex officio member of the Joint Council and will normally chair its meetings. He/she reports to the Joint Council and the President of King's.

B: Appointment Procedures:

The Director shall be appointed in accordance with the established FASS procedures for the appointment of Coordinators of Multidisciplinary Degree programme's, with the proviso that in this case the Dean's Chair Review/Advisory Committee shall consist of four members: two King's employees and two Dalhousie employees. After receiving the advice of the committee, the Dean shall pass recommendation on to the President of King's alone. The Director will normally be appointed for a three-year term. Only in exceptional circumstances will a Director serve for more than six years consecutively.

C: Functions of the Director:

The Director, in consultation with the teaching staff and the Joint Council, shall:

- a) oversee and coordinate the administration of the Programme, including secretarial and administrative staff and the budget;
- b) oversee and co-ordinate the supervision of student counselling;
- c) oversee the appointment process of part-time faculty and make recommendations to the Joint Council concerning appointments;
- d) oversee the development of the Programme's curriculum and other related activities;
- e) oversee and co-ordinate activities with representatives of Dalhousie and other institutions, if so required.

3. The Teaching Staff of Contemporary Studies:

A: Membership:

The Faculty eligible to join the teaching staff shall consist of:

- a) all full- and part-time King's Faculty who teach a class offered by the Programme;

- b) all full- and part-time Dalhousie Faculty who teach a class offered by the Programme;
- c) all fellows of King's College tutoring in the Programme;
- d) adjunct appointments of Faculty at King's, Dalhousie, or other universities.

B: Appointment Procedure: Contemporary Studies appointments will be made by King's with the prior approval of the Dalhousie Board of Governors. In practice, this means that appointments and re-appointments will be made on the recommendation of the Joint Council, in consultation with the teaching staff of the Programme, to the President of King's. The Dean of the Dalhousie Faculty of Arts and Sciences will have a veto concerning such appointments to ensure that these meet prevailing FASS standards.

C: Functions:

The teaching staff shall:

- a) meet at least once a term;
- b) advise the Joint Council on matters of appointments and curriculum;
- c) advise the Dean's Chair Review/Advisory Committee on the selection of the Director;
- d) act on behalf of the Joint Council between Council meetings;
- e) advise the Director on the administration, curriculum and development of the Programme.

IV. Review Procedures:

The Programme will be reviewed periodically by the King's Faculty. The Programme will also be reviewed by the Dalhousie Faculty of Arts and Social Sciences in accordance with its own established procedures for unit reviews.

THE STRUCTURE AND ORGANIZATION OF THE JOINT DALHOUSIE/KING'S EARLY MODERN STUDIES PROGRAMME

I. Preamble:

The Early Modern Studies Programme will be restricted to a Combined Honours Programme as defined by the Dalhousie College of Arts and Science (see Degree Requirements: BA, BSc Combined Honours (4 year)). The Programme will be administered by King's and will lead to a joint Dalhousie-King's Combined-Honours BA degree, to be conferred upon all Early Modern Studies students on the basis of the recommendation of both the Dalhousie Senate and the King's Faculty.

Dalhousie and King's will oversee the Programme through the Joint Council. As indicated below it will take a wider role in this co-operative Programme than a co-ordinating committee in a Dalhousie multidisciplinary Programme within the Faculty of Arts and Social Sciences.

II. Administrative Structure:

- 1) The Joint Council;
- 2) The Director;
- 3) The Teaching Staff of Early Modern Studies.

III. Terms of Reference:

1. The Joint Council

A: Membership: The Joint Council will be composed of:

- a) representatives from the Faculty of Arts and Social Sciences and from the King's Faculty, with equal representation from both units. King's professors in the Faculty of Arts and Social Sciences may serve as representatives of either the Faculty of Arts and Social Sciences or King's;
- b) and the Director of the Programme.

B: Appointment Procedures: Three Faculty representatives of the Joint Council shall be appointed by the Dean of the Faculty of Arts and Social Sciences after consulting with the Director of the Programme; three Faculty representatives shall be appointed by the King's Faculty and President; and the Director shall be a member of the Joint Council ex officio. (See points 2A and B below).

- C: Functions: The Joint Council shall:
- a) meet at least once a term;
 - b) have responsibility for the conduct of the Programme, including admission standards, curriculum and appointments (although see 2B);
 - c) approve all class offerings of the Programme;
 - d) be responsible for long-term planning of the Programme.

2. The Director:

A: Description of Office:

The Director shall be the administrative officer of the Programme. He/she shall be an ex officio member of the Joint Council and will normally chair its meetings. He/she shall report to the Joint Council and the President of King's.

B: Appointment Procedures:

The Director shall be appointed in accordance with the established Faculty of Arts and Social Sciences procedures for the appointment of Coordinators of Multidisciplinary Degree programmes, with the proviso that in this case the Dean's Chair Review/Advisory Committee shall consist of four members: one King's Faculty and one Dalhousie Faculty, each members of the Joint Council of the Programme; one King's Faculty and one Dalhousie Faculty, each not members of the Joint Council of the programme. No member of the committee is to be a member of the current Teaching Staff of the Early Modern Studies Programme. After receiving the advice of the committee, the Dean shall pass recommendation on to the President of King's alone. The Director may be appointed from members of the Dalhousie Faculty of Arts and Social Sciences or King's Faculty. The Director will normally be appointed for a three-year term. Only in exceptional circumstances will a Director serve for more than six years consecutively.

C: Functions of the Director:

The Director, in consultation with the teaching staff and the Joint Council, shall:

- a) oversee and coordinate the administration of the Programme, including secretarial and administrative staff and the budget;
- b) oversee and co-ordinate the supervision of student counselling;
- c) oversee the appointment process of part-time faculty and make recommendations to the Joint Council concerning appointments;

- d) oversee the development of the Programme's curriculum and other related activities;
- e) oversee and co-ordinate activities with representatives of other King's programmes, Dalhousie, the Metro Consortium and other institutions, if so required;
- f) ordinarily chair meetings of the Joint Council and Teaching Staff.

3. The Teaching Staff of Early Modern Studies:

A: Membership:

The Teaching Staff shall consist of:

- a) all full- and part-time King's Faculty appointed to teach in the Programme;
- b) all full- and part-time Dalhousie Faculty appointed to teach in the Programme;
- c) all full- and part-time Faculty at other Metro Consortium universities or other universities appointed to teach in the Programme;
- d) all teaching fellows of King's College appointed to tutor in the Programme;

B: Appointment Procedure:

Early Modern Studies appointments will be made by King's with the prior approval of the Dalhousie Board of Governors. In practice, this means that appointments and re-appointments will be made on the recommendation of the Joint Council, in consultation with the teaching staff of the Programme, to the President of King's. The Dean of the Dalhousie Faculty of Arts and Social Sciences will have a veto concerning such appointments to ensure that these meet prevailing Faculty of Arts and Social Sciences standards.

C: Functions:

The teaching staff shall:

- a) meet at least once a term;
- b) advise the Joint Council on matters of appointments and curriculum;

- c) advise the Dean's Chair Review/Advisory Committee on the selection of the Director;
- d) act on behalf of the Joint Council between Council meetings;
- e) advise the Director on the administration, curriculum and development of the Programme.

IV. Review Procedures:

The Programme will be reviewed periodically by the King's Faculty. The Programme will also be reviewed by the Dalhousie Faculty of Arts and Social Sciences in accordance with its own established procedures for unit reviews. The annual report of the Director of the Programme is to be forwarded to the Dean of the Faculty of Arts and Social Sciences.

V. General Considerations of Dalhousie's and King's Relations in the Establishment and Administration of the Programme.

A: The Programme will normally require students to take their classes at Dalhousie and King's. There is the possibility of allowing students to take electives at other universities in the area. Students will not be allowed to enroll in a combined-honours B.A. in Early Modern Studies and Contemporary Studies; however students may take Contemporary Studies courses as electives. They may also take Early Modern Studies as one component of a Combined Honours Bachelor of Journalism degree.

B: The joint council will be responsible to the Faculty and President of King's for the conduct of the Programme. The authority of the Faculty and President of King's will cover the organization, curriculum, long-term planning and all class offerings in the Programme.

The organization and curriculum of the Programme must have the prior approval of the Faculty of Arts and Social Sciences, the Dalhousie Senate, and the Dalhousie Board of Governors. Once the Programme is established, the Associate Dean and the Academic Development Committee of the Faculty of Arts and Social Sciences must approve any change to individual class offerings.

C: The first task of the joint council will be to make recommendations to the Dean of the Faculty of Arts and Social Sciences concerning initial appointments to the teaching staff. Once Dalhousie and King's have made these initial appointments a teaching staff will exist. This teaching staff must be consulted by the joint council before any further recommendations to the Dean concerning appointments are made.

The initial appointments must be of faculty who hold appointments in

existing programmes at both Dalhousie and King's. The core faculty may be appointed only after some, if not all, such appointments from faculty at Dalhousie and King's are in place.

When fully phased in the initial complement of the Early Modern Studies Programme will consist of the equivalent of three full-time professorial appointments. There will be at least two faculty members teaching one full credit each appointed to the Early Modern Studies Programme from existing faculty from the Faculty of Arts and Social Sciences and at least two faculty members teaching one full credit each appointed to the Early Modern Studies Programme from existing Humanities and Social Sciences faculty at King's. There will be at least one new full-time faculty appointment to the EMSP.

- D: Early Modern Studies appointments will be made by both Dalhousie and King's. However, in compliance with the Articles of Association between the two universities, King's can make no appointment to the Early Modern Studies Programme without the prior approval of the Dalhousie Board of Governors. Similar approval must be secured for any proposed appointee recommended by the joint council.

In practice, this means that appointments and reappointments will be made on the recommendation of the joint council, in consultation with the teaching staff (once there is one), to the President of King's. The Dean of Faculty of Arts and Social Sciences will have a veto concerning such appointments to ensure that these meet prevailing standards of the Faculty of Arts and Social Sciences.

King's will judge concerning tenure and promotion. Dalhousie will judge on the same matters, using its own procedures, concerning any relation an Early Modern Studies appointment might have to Dalhousie departments and the ability of such individuals to teach accredited classes.

An Early Modern Studies core appointment will not be wholly dependent on Dalhousie for tenure and promotion. If King's wished to grant tenure and Dalhousie did not, then the tenured appointment would remain at King's and Dalhousie would have to advise King's on the relation that the individual's work would have to the accreditation of classes within the Programme.

If Dalhousie wished to grant tenure and King's did not, then the appointment could be taken up by a Dalhousie department and within the budget of the Faculty of Arts and Social Sciences. King's would have to advise Dalhousie on the relation that the individual's work would have to the accreditation of classes within the Programme.

THE STRUCTURE AND ORGANIZATION OF THE JOINT DALHOUSIE/KING'S HISTORY OF SCIENCE AND TECHNOLOGY PROGRAMME

I. Preamble:

The History of Science and Technology Programme will be restricted to a Special Combined Honours Programme as defined below (see "Combined Honours", p. 2 of Calendar Entry document). The Programme will be administered by King's and will lead to a joint Dalhousie-King's Combined-Honours BA or BSc degree, to be conferred upon all History of Science and Technology students on the basis of the recommendation of both the Dalhousie Senate and the King's Faculty.

Dalhousie and King's will oversee the Programme through the Joint Council. As indicated below it will take a wider role in this co-operative Programme than a co-ordinating committee in a Dalhousie multidisciplinary Programme within the Faculty of Arts and Social Sciences.

II. Administrative Structure:

1. The Joint Council;
2. The Director;
3. The Teaching Staff of History of Science and Technology.

III. Terms of Reference:

1. The Joint Council

A: Membership: The Joint Council will be composed of:

- a) six (6) representatives from the Faculty of Arts and Social Sciences and the Faculty of Sciences and from the King's Faculty. King's professors in the Faculty of Arts and Social Science may serve as representatives of either the Faculty of Arts and Social Science or King's;
- b) and the Director of the Programme.

B: Appointment Procedures: Three Faculty representatives of the Joint Council shall be appointed by the Dean of the Faculty of Arts and Social Sciences and the Dean of the Faculty of Science (with at least one representative from each Faculty) after consulting with the Director of the Programme; three Faculty representatives shall be appointed by the King's Faculty and President after consultation with the Director; and the Director shall be a member of the Joint Council ex officio. (See points 2A and B below).

- C: Functions: The Joint Council shall:
- a) meet at least once a term;
 - b) have responsibility for the conduct of the Programme, including admission standards, curriculum and appointments (although see 2B);
 - c) approve all class offerings of the Programme;
 - d) be responsible for long-term planning of the Programme.

2. The Director:

A: Description of Office:

The Director shall be the administrative officer of the Programme. He/she shall be an ex officio member of the Joint Council and will normally chair its meetings. He/she shall report to the Joint Council and the President of King's.

B: Appointment Procedures:

The Director shall be appointed in accordance with the established Faculty of Arts and Social Sciences procedures for the appointment of Coordinators of Multidisciplinary Degree programmes, with the proviso that in this case the Dean's Chair Review/Advisory Committee shall consist of four members: two King's Faculty and two Dalhousie Faculty. The Committee shall recommend to the Dean of the Faculty of Arts and Social Sciences who shall consult with the Dean of the Faculty of Science. After receiving the advice of the committee, the Dean of the Faculty of Arts and Social Sciences shall pass the recommendation on to the President of King's. The President of King's has the final responsibility for making the nomination to the King's Board of Governors which will make the appointment. The Director may be appointed from members of the Dalhousie Faculty of Arts and Social Sciences, the Faculty of Science or King's Faculty. The Director will normally be appointed for a three-year term. Only in exceptional circumstances will a Director serve for more than six years consecutively.

C: Functions of the Director:

The Director, in consultation with the teaching staff and the Joint Council, shall:

- a) oversee and coordinate the administration of the Programme, including secretarial and administrative staff and the budget;
- b) oversee and co-ordinate the supervision of student counselling;

- c) oversee the appointment process of part-time faculty and make recommendations to the Joint Council concerning appointments;
- d) oversee the development of the Programme's curriculum and other related activities;
- e) oversee and co-ordinate activities with representatives of other King's programmes, Dalhousie, the Metro Consortium and other institutions, if so required;
- f) ordinarily chair meetings of the Joint Council and Teaching Staff.

3. The Teaching Staff of History of Science and Technology:

A: Membership:

The Teaching Staff shall consist of:

- a) all full- and part-time King's Faculty appointed to teach in the Programme;
- b) all full- and part-time Dalhousie Faculty appointed to teach in the Programme;
- c) all full- and part-time Faculty at other Metro Consortium universities or other universities appointed to teach in the Programme;
- d) all teaching fellows of King's College appointed to tutor in the Programme;
- e) adjunct appointments to the Programme of faculty at King's, Dalhousie, or other universities.

B: Appointment Procedure:

See Section V. D. below.

C: Functions:

The Teaching Staff shall:

- a) meet at least once a term;
- b) advise the Joint Council on matters of appointments and curriculum;
- c) advise the Dean's Chair Review/Advisory Committee on the selection of the Director;
- d) act on behalf of the Joint Council between Council meetings;
- e) advise the Director on the administration, curriculum and development of the Programme.

IV. Review Procedures:

The Programme will be reviewed periodically by the King's Faculty. The Programme will also be reviewed by the Dalhousie Faculty of Arts and Social Sciences in accordance with its own established procedures for unit reviews. In these procedures the Faculty of Science will be involved. An appropriate mechanism, agreeable to both the Faculty of Science and the Faculty of Arts and Social Sciences, will be developed for an integrated review process.

V. General Considerations of Dalhousie's and King's Relations in the Establishment and Administration of the Programme.

A: The Programme will normally require students to take their classes at Dalhousie and King's. There is the possibility of allowing students to take electives at other universities in the area.

B: The Joint Council will be responsible to the Faculty and President of King's for the conduct of the Programme. The authority of the Faculty and President of King's will cover the organization, curriculum, long-term planning and all class offerings in the Programme.

The organization and curriculum of the Programme must have the prior approval of the Faculty of Arts and Social Sciences and the Faculty of Science, the Dalhousie Senate, and the Dalhousie Board of Governors. Once the Programme is established, the Associate Dean and the Academic Development Committee of the Faculty of Arts and Social Sciences and the Associate Dean of the Faculty of Science must approve changes to be made in class offerings.

C: The first task of the Joint Council will be to make recommendations to the Deans of the Faculty of Arts and Social Sciences and the Faculty of Science concerning initial appointments to the teaching staff. Once Dalhousie and King's have made these initial appointments a teaching staff will exist. This teaching staff must be consulted by the Joint Council before any further recommendations to the Deans concerning appointments are made.

The initial appointments must be of faculty who hold appointments in existing programmes at both Dalhousie and King's. The core faculty may be appointed only after some, if not all, cross-appointed faculty from Dalhousie and King's are in place.

D: History of Science and Technology appointments will be made by both Dalhousie and King's. However, in compliance with the Articles of Association between the two universities, King's can make no appointment to the History of Science and Technology Programme

without the prior approval of the Dalhousie Board of Governors. Similar approval must be secured for any proposed appointee recommended by the Joint Council.

In practice, this means that appointments and reappointments will be made in accordance with the procedures for appointment established at King's and on the recommendation of the Joint Council, in consultation with the teaching staff (once there is one), to the President of King's. The President of King's has the final responsibility for making nominations to the King's Board of Governors. The Dean of the Faculty of Arts and Social Sciences, in consultation with the Dean of Faculty of Science will have a veto concerning such appointments to ensure that these meet prevailing standards of the Faculty of Arts and Social Sciences and the Faculty of Science.

King's will judge concerning tenure and promotion. Dalhousie will judge on the same matters, using its own procedures, concerning any relation an History of Science and Technology appointment might have to Dalhousie departments and the ability of such individuals to teach accredited courses.

An History of Science and Technology core appointment will not be wholly dependent on Dalhousie for tenure and promotion. If King's wished to grant tenure and Dalhousie did not, then the tenured appointment would remain at King's and Dalhousie would have to advise King's on the relation that the individual's work would have to the accreditation of classes within the Programme.

If Dalhousie wished to grant tenure and King's did not, then the appointment could be taken up by a Dalhousie department and within the budget of the Faculty of Arts and Social Sciences or the Faculty of Science. King's would have to advise Dalhousie on the relation that the individual's work would have to the accreditation of courses within the Programme.