



UNIVERSITY OF KING'S COLLEGE

BY-LAWS, RULES AND REGULATIONS
OF THE
UNIVERSITY OF KING'S COLLEGE
MADE BY
THE BOARD OF GOVERNORS

Amended by the Board of Governors
March 25, 1998, May 27, 1999 and November 25, 1999

January 2004

**BY-LAWS, RULES AND REGULATIONS OF THE
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THE BOARD OF GOVERNORS**

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PART I

General

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| Patron | 1. As provided by The Royal Charter the Lord Archbishop of Canterbury for the time being shall be Patron of the University. |
| Visitor | 2. The Bishop of Nova Scotia for the time being shall be Visitor of the University. ¹ |
| Board | 3. It is the office of the Board of Governors to take care that these By-Responsibility Laws, Rules and Regulations are observed. |
| Gender References | 4. In these by-laws, words importing male persons shall include female persons. |

PART II

The Board of Governors

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| Co-opted Members | 5. (1) The term of office of a person co-opted to the Board pursuant to clause (c) of subsection (1) of Section 3, of Chapter 106 of the Acts of Nova Scotia, 1960, the King's College Act, is four years commencing on the first day of July that is specified by the Board.
(2) Where possible, a majority of the co-opted members should have a close tie to the University.
(3) A person who has been so co-opted is eligible to be co-opted again upon expiry of his term of office.
(4) The Board shall co-opt members in such manner and time that the terms of office of two co-opted members expire each year.
(5) When a co-opted member of the Board dies, resigns or ceases to be a member of the Board otherwise than by expiry of the term for which he was co-opted, the Executive Committee shall co-opt another person to fill the unexpired portion of his term as member. |
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¹ Board Minute 96:13: "Be it resolved that this Board recognizes and affirms the historical Anglican Foundation of the College and its Chapel. Further, as the Patron of the University has been and is the Archbishop of Canterbury, and as the Visitor of the College has been and is the Anglican Bishop of Nova Scotia who is also an *ex officio* member of the Board of Governors, the Board looks to these two offices for assurance as to whether the Anglican denomination of the Chapel is appropriate."

- Meetings
6. (1) The Annual Meeting of the Board of Governors shall be held in October or November, at a time and place fixed by the Executive Committee.
- (2) The Board shall normally hold at least three other meetings between July 1 and June 30 of each year.
- (3) A special meeting may at any time be called by the Chair of the Board or by the President, or by any five members thereof.
- (4) In the absence of the Chair, the Vice-Chair shall preside.
- (5) In the absence of both the Chair and the Vice-Chair, the Board shall elect one of its members to preside.
- (5) Thirteen members shall be a quorum for the transaction of business.
- Vice-Chair
7. The Bishop of Nova Scotia and the Bishop of Fredericton shall alternate in serving one year terms as Vice-Chair of the Board.
- Officers,
Committees,
etc.
8. (1) At the Annual Meeting the Board shall, as required, nominate, appoint or elect, as the case may be, the following officers and committees:
- (a) Treasurer of the Board,
- (b) Secretary of the Board and of the Executive Committee,
- (c) Auditors of the University,
- (d) Executive Committee of the Board,
- (e) Committee on Finance,
- (f) Property, Grounds and Safety Committee,
- (g) Honorary Degrees Committee,
- (h) Equity Committee,
- (i) Pension Committee,
- (j) Sexual Harassment Committee,
- (k) Audit Committee,
- (l) Representatives of the University on:
- (i) the Board of Governors of Dalhousie University as provided in the Articles of Association and the Memorandum of Understanding of April 26, 1995 between Dalhousie and King's;
- (ii) the King's-Dalhousie Standing Liaison Committee;
- (iii) the Liaison Committee provided for under subsection (e) of Section 32 of said Articles of Association;
- (iv) the Trustees under the Deed of Trust dated September 1, 1930, relating to the Carnegie Trust Fund, and referred to in said Articles of Association;
- (v) the Trustees of the Arthur L. Chase Memorial fund;
- (vi) the Board of the Atlantic School of Theology;
- (vii) the Committee on Racial Discrimination and Harassment.

- (2) The Nominating Committee shall be composed of:
 - (a) the Vice-President,
 - (b) the Secretary,
 - (c) the Treasurer, and
 - (d) three members co-opted by the Committee, one of whom shall be a student.
- (3) The Audit Committee shall consist of:
 - (a) the Treasurer; and
 - (b) two or three members of the Board or Finance Committee who are neither officers nor employees of the University.
- (4) The Chair shall be an *ex officio* member of all Committees and shall vote.

PART III

The Executive Committee

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| Composition | <p>9. There shall be an Executive Committee of the Board of Governors, consisting of:</p> <ul style="list-style-type: none"> (a) the Chair of the Board, (b) the Vice-Chair of the Board, (c) the President of the University, (d) the Vice-President of the University, (e) the Treasurer of the Board, (f) the Secretary of the Board, (g) the President of the Alumni Association, (h) the President of the Students' Union, (i) one Diocesan representative of the Dioceses of Nova Scotia or Fredericton, (j) one Faculty representative, and (i) two members appointed by the Board of Governors from among their number. |
| Term of Office | <p>10. If at any annual meeting the Board of Governors fails to elect the members of the Executive Committee, those who are then members shall continue in office until their successors are elected at the next subsequent meeting of the Board.</p> |
| Chair | <p>11. (1) The Chair of the Board shall be <i>ex officio</i> Chair of the Executive Committee, and in his absence a Chair shall be elected by the members of the Committee present.</p> <p>(2) In case of a tie the Chair shall have a casting vote if he has not already voted as a member of the Committee.</p> |

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| Vacancies | 12. | If a vacancy occurs in the Executive Committee the Committee may fill the vacancy from among the members of the Board until the next Annual Meeting. |
| Meetings | 13. | <ul style="list-style-type: none"> (1) The Executive Committee shall meet when summoned by the Chair. (2) A special meeting may at any time be called by the Chair or by the President, or on a requisition in writing addressed to the Chair signed by three members of the Committee. (3) Six members of the Executive Committee shall constitute a quorum for the transaction of business. |
| Functions | 14. | <ul style="list-style-type: none"> (1) The Executive Committee shall perform the executive work of the Board, and make a full report to each meeting of the Board. (2) It shall have charge of the funds of the University, and the investment thereof, and of all matters of finance. (3) It shall have power to affix the corporate seal to all documents relating to real or personal property. (4) It shall have power to appoint such sub-committees as it deems necessary for the more effective discharge of its duties. (5) No resolution or act of the Executive Committee involving the rights or privileges of the University or Board of Governors shall have any force or effect until it has been approved by the Board. |

PART IV

The School of Divinity

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| Divinity School Provisions in Abeyance | 15. | <ul style="list-style-type: none"> (1) The operation of the provisions of this Part and any references in these By-Laws to the Faculty or School of Divinity, including the relevant provisions of s. 43, shall be suspended for the duration of the arrangement between the University and the Atlantic School of Theology dated March 29, 1971 as it may be amended from time to time. (2) Following the end of the Arrangement noted in subsection (1) the re-entry into force of this Part would be delayed for up to 1 year in order that any necessary revisions to Part IV may be made and that any additions to diocesan representation on the Board of Governors may be made. |
| Divinity School Council | 16. | <ul style="list-style-type: none"> (1) Subject to the authority of the Board of Governors, the School of Divinity shall be under the management of the Divinity School Council, consisting of: <ul style="list-style-type: none"> (a) the Bishops of the Dioceses of Nova Scotia and Fredericton, (b) any Coadjutor or Assistant Bishop of either Diocese, (c) the President of the University, |

- (d) the Dean of the School of Divinity,
- (e) two clergymen and two laymen appointed by the Bishop of Nova Scotia from among the members of the Board of Governors elected by the Diocesan Synod of Nova Scotia,
- (f) two clergymen and two laymen appointed by the Bishop of Fredericton from among the members of the Board of Governors elected by the Diocesan Synod of Fredericton,
- (g) two clergymen to be appointed by each Diocesan Bishop,
- (h) the Treasurer of the University.

- (2) Should the elected representatives from either Synod on the Board of Governors include fewer than two clergymen or two laymen, the Bishop of the Diocese concerned shall have authority to make the necessary appointment or appointments to complete the representation from his Synod under clauses (e) and (f) of subsection (1).
- (3) Each person appointed under clause (e), (f), or (g) of subsection (1) shall hold office for the term designated by the Bishop in his appointment.
- (4) In case of a vacancy occurring among the persons appointed under clauses (e), (f) and (g) of subsection (1), the Bishop concerned shall appoint a person to fill the vacancy for the unexpired term.

Powers of Council

- 17. (1) Subject to the authority of the Board of Governors, the Council shall administer the affairs of the School of Divinity, including:
 - (a) the regulation and conduct of its own meetings, including the fixing of a quorum, the frequency of meetings and the appointment, when deemed necessary, of sub-committees;
 - (b) subject to the approval of the Bishops, prescribing the courses of study and instruction, the requirements and conditions for admission thereto, recommending the appointment of the Dean of the School, professors, lecturers, instructors and fellows for the teaching of the various courses, their remuneration and the termination of their services;
 - (c) on the recommendation of the Faculty of the School, the award of scholarships, bursaries, exhibitions, prizes and grants from funds under the control of the Council or held in trust by the Board of Governors for the School;
 - (d) the preparation and submission from time to time to the Board of Governors of estimates of income and expenditure in connection with the School.
- (2) Any of the foregoing powers may be delegated to any member of the Council or to the Faculty or any member thereof.

Dean

18. (1) The Dean shall be the executive officer of the School of Divinity and shall have the powers and privileges, and shall perform the duties, ordinarily appertaining to the office of a Dean of a University Faculty.
- (2) Subject to the authority of the Council the Dean of the School shall:
 - (a) be responsible for its internal administration;
 - (b) preside at all meetings of the Faculty of the School;
 - (c) maintain discipline among the students of the School including their attendance at Chapel Services;
 - (d) present reports and make recommendations to the President of the University, Convocation and the Diocesan Synods of Nova Scotia and Fredericton; and to the Divinity School Council and through it to the Board of Governors or the Executive Committee of the Board.]

- (3) The Search Committee shall elect its own Chair from among its members.
 - (4) A Presidential Search Committee shall:
 - (a) As soon as possible after its appointment, publicize its existence and solicit written recommendations respecting the criteria to be employed in the consideration of candidates for the vacant position and the terms of the appointment;
 - (b) If the Committee deems it necessary it may make recommendations to a special meeting of the Executive of the Board respecting the criteria and the terms of appointment;
 - (c) Upon established final criteria or upon establishment by the Executive of the final criteria, call for applications and nominations for the vacant position;
 - (d) In due course review all applications and nominations in light of the final criteria and interview those candidates who meet the criteria; and
 - (e) After completing interviews, determine on the most suitable candidate and submit to the Board his name and recommendations as to the terms of appointment.
 - (5) A Vice-Presidential Search Committee shall:
 - (a) Consider applications and nominations for the office of Vice-President; and
 - (b) After allowing time for appropriate persons to make submissions to the Committee, make its recommendation to the Board.
- Director Selection 22. (1) In appointing the Director of a School or Programme who has academic responsibilities, the Board shall act on the recommendation of the President after he has consulted with the Faculty.
- (2) The criteria to be employed in the selection of a candidate and the terms of appointment shall be determined by the Executive Committee of the Board on the recommendation of the Faculty.
- Confidentiality 23. The Board, the Executive Committee, the Faculty and a Search Committee should maintain strict confidentiality respecting the names, qualifications and reasons for not recommending or appointing persons to any of the offices referred to in this Part.
- President 24. The President shall:
 - (1) Normally hold some higher degree from an accredited University;
 - (2) Be appointed by the Board for such term and under such conditions of employment and responsibilities as may be mutually agreed between them;
 - (3) Be the Chief Executive Officer and Vice-Chancellor of the University; and

- (4) Exercise a general superintendence over every department of the University, and its officers, faculty and staff.
- Vice-President 25. The Vice-President shall:
- (1) Be available for consultation with the President as desired by him;
 - (2) Act for the President in case of absence or incapacity;
 - (3) Act on request of the President in all routine matters; and
 - (4) Perform the functions of the President in the event of a vacancy in that office.
- Treasurer 26. The Treasurer shall:
- (1) Be responsible for the general oversight of the finances of the University, and be the Chairman of the Finance Committee;
 - (2) Keep or cause to be kept all accounts of the University in respect of capital, endowments, special trust funds, revenue, income, tuition, board and lodging, and the operation of the residence, the payment of the employees of the University; and
 - (3) Submit his accounts duly audited to the Board of Governors, the Executive Committee or the Finance Committee, whenever required to do so.
- Secretary 27. The Secretary of the Board shall:
- (1) Record the proceedings of the Board and of the Executive Committee, keeping minutes thereof in books provided for such purpose;
 - (2) Keep on file all correspondence, reports, resolutions, statements and other documents submitted to the Board;
 - (3) Send notices of all meetings of the Board and Executive Committee to the members thereof;
 - (4) Have the custody of the seal of the Board; and
 - (5) Perform such other duties as these regulations provide or as may be required by resolution of the Board or Executive Committee.
- Registrar 28. The Registrar shall:
- (1) Oversee recruitment and admissions;
 - (2) Enroll all students applying for academic courses or lectures, and shall advise them in respect of the curriculum to be followed, degrees and distinctions, scholarships, grants and bursaries open to them; and
 - (3) Keep a permanent register of all matters pertaining to their academic records.
- Bursar 29. The Bursar shall:
- (1) Under the supervision of the Treasurer receive all fees and charges for tuition, board and lodging payable by students;
 - (2) Superintend all domestic arrangements, including the employment, payment and discharge of all staff of the University in any capacity whatever, and supervise the administration of domestic services;

- (3) Have charge of the maintenance and repair of all buildings, grounds and moveable property; and
 - (4) Be responsible for the heating, lighting, cleanliness and security of all buildings and the duties of groundsmen, janitors, caretakers, and other staff.
- Director of Alumni, Development and Public Relations
30. The Director of Alumni, Development and Public Relations shall:
- (1) In co-operation with the Executive of the Alumni Association, administer all aspects of an active Alumni Association;
 - (2) Supervise and co-ordinate all fund raising activities of the University;
 - (3) Develop fundraising strategies and cases for support of the University;
 - (4) Promote understanding and support of the University's mission and objectives internally and externally; and
 - (5) With the President, be an official spokesperson for the University.
- Dean of Residence
31. The Dean of Residence shall:
- (1) Reside in Residence;
 - (2) Assist the President in the performance of his duties;
 - (3) Assign accommodation for all resident students; and
 - (4) Enforce the regulations in Part VII and the General College Regulations relating to the students.
- Dean of Men/Women
32. The Dean of Men/Women shall:
- (1) Reside in Residence;
 - (2) Assist the Dean of Residence; and
 - (3) Under the direction of the President, act for the Dean of Residence in case of absence or illness.
- Librarian
33. The Librarian shall:
- (1) Have the care and custody of the Library and of all books, manuscripts and other accessions to the University archives and Library;
 - (2) Make regulations governing the use of the Library and the University archives; and
 - (3) Have budget responsibility for Library expenditures including income from endowments specifically established for the Library.
- Other Duties
34. The Officers named in Sections 25 to 33 shall perform such other duties as the Board, the Executive Committee or the President may direct.

- (4) Degrees and honours in Divinity (sub-section (1), clauses (c) and (d) shall be conferred only on the recommendation of the Board of Examiners of the General Synod of the Anglican Church of Canada.
- (5) The degree of Associate of King's College (Nova Scotia) A.K.C., (N.S.) may be conferred upon any person who has passed the required examinations in Divinity after extramural study in the subjects prescribed by the Council of the Divinity School.
- (6) The degree of Bachelor of Sacred Letters (B.S.Litt.) may be conferred upon any person who has passed the requisite examinations in all subjects prescribed by the course leading to such degree, which course shall satisfy the requirements of the Board of Examiners for Divinity Degrees of the General Synod as pre-requisite to the final examinations for the degree of Bachelor of Divinity.
- (7) For reasons satisfactory to Convocation, any degree or honour may be conferred in absentia.

Honorary
Degrees

- 44. (1) Convocation may confer the following honorary degrees:
 - (a) Doctor of Divinity (D.D.),
 - (b) Doctor of Canon Law (D.Cn.L.),
 - (c) Doctor of Civil Law (D.C.L.),
 - (d) Fellow of the University.
- (2) Convocation may confer honorary degrees upon such persons as are deemed worthy of the distinction.
- (3) The degree of Doctor of Canon Law (D.Cn.L.) *honoris causa* may be conferred by Convocation upon such clergymen and laymen as are deemed worthy of such distinction.
- (4) The dignity and honour of Fellow may be conferred by the vote of Convocation upon any friend of the University for noteworthy services rendered in its behalf.

Honorary
Degrees
Committee

- 45. (1) Convocation shall be convened at least annually, at which meeting it shall elect its officers, as required, and a Committee on Honorary Degrees shall be constituted, composed of:
 - (a) the Chancellor and Vice-Chancellor;
 - (b) The Chair of the Board;
 - (c) the Bishop of Nova Scotia and the Bishop of Fredericton, or, in the absence of either, his appointee;
 - (d) the Clerk of Convocation;
 - (e) one member of the Faculty elected by the Faculty for a three-year term;

- (f) two graduates of the University of at least five years standing, elected by the Alumni Association of the University for a two-year term;
 - (g) one member of the Board of Governors elected at the Annual Meeting of the Board;
 - (h) alternate members for clauses (e), (f) and (g) may be elected in the same way to replace regular members unable to be present.
- (2) Vacancies occurring by death, resignation or otherwise shall be filled by the electing body for the unexpired portion of the term of the member so dying or resigning or vacating membership in the Committee.
 - (3) The President shall be Chair and the Clerk of Convocation shall be Secretary of the Committee and in his absence the Committee shall appoint a Clerk pro tem.
 - (4) At meetings of this Committee, five shall constitute a quorum.
 - (5) The Clerk of Convocation shall from time to time by direction of the Committee on Honorary Degrees invite nominations in writing from members of Convocation.
 - (6) Nominations should be made with the following categories in mind related to:
 - (a) the academic and professional work of the University;
 - (b) public and community service;
 - (c) theology and religion; and
 - (d) philanthropy and business success.
 - (7) All such nominations shall contain all relevant information concerning the nominee submitted on a standard form available from the Clerk and be signed by the member of Convocation submitting the nomination, and shall be referred to the Committee for consideration.
 - (8) The Committee shall advise Convocation of the maximum number of degrees to be conferred in each degree category. The Committee shall also recommend from among the nominations the names to be considered by Convocation and shall bring forward at least one more candidate than the number of degrees to be granted in any given category.
 - (9) The Committee shall not consider for honorary degrees current members of the Board of Governors, Faculty or staff (whether full-time, part-time or post-retirement appointments).

- Procedure
46. (1) The Clerk shall present to a meeting of Convocation called to consider nominations the Committee's recommendations, with any necessary explanatory remarks.
- (2) There shall be no nomination from the floor, and no discussions concerning the merits or demerits of any nominee.
- (3) If any nominee be present he shall be asked to leave the meeting.
- (4) Voting by secret ballot shall then follow by the various degree categories.
- (5) No honorary degree shall be granted to a nominee unless at least two-thirds of the members of Convocation present at the meeting cast their ballots in favour of such nominee.
- (6) In the event of a tie, Convocation shall vote again on the tied candidates only.
- (7) If no election takes place under subsection (5), the name receiving the smallest number of votes is to be dropped and a new ballot taken.
- (8) This procedure shall be repeated until only one more name is left on the list than the number of degrees to be awarded.
- (9) If no honorary degrees are selected by Convocation or if no candidates can accept their degrees, Convocation may be recalled on 2 weeks notice.
- Gowns
47. (1) The gowns and hoods appertaining to all degrees shall be the same & Hoods as for the University of Oxford with the following additions:
- (a) the hood of the degree of Doctor of Canon Law shall be of scarlet cloth, lined with royal blue silk;
- (b) the gown of such degree shall be of scarlet cloth with sleeve ornaments and facings of royal blue silk; and
- (c) the hood to be worn by an Honorary Fellow of King's College shall be of the same shape and design as that of the Licentiate of Theology, with royal blue ribbon instead of lavender.
- Encaenia
48. On the day appointed by the Board of Governors for the Encaenia, a public Convocation shall be held in some convenient place, when an oration shall be delivered by the President of the University, or some member of the University appointed by him, degrees conferred and other academical exercises performed, as Convocation may direct.

- Entry and Evidence of Degrees 49. Every degree shall be entered in the Register of the University; and any graduate requiring it may receive a testimonial thereof under the Seal of the University, upon paying the appointed fee.

PART VII

THE COLLEGE

- “College” 50. In this Part, “College” means the lands, buildings and grounds of the University of King’s College.
- Application 51. An application for a room in the College residence shall be made to the Dean of Residence or the Dean of Men/Women.
- Non-King’s Students 52. Non-King’s students residing in the College shall be subject to the same discipline as King’s students.
- Residence in Vacation 53. (1) Any student may reside in College during Christmas vacation only with written permission from the Dean.
(2) Any student in residence over Christmas vacation shall be subject to the *General College Regulations*.
- Care of Rooms 54. Rooms occupied by students are to be regularly inspected, and any damage to a room beyond reasonable wear and tear must be made good by the occupant.
- Gowns 55. The academical habits shall be such as are worn in the University of Oxford.
- Further Rules 56. The Board of Appeal and Discipline may make further regulations as may be thought necessary.

PART VIII

DISCIPLINE

Board of
Appeal and
Discipline

57. (1) The discipline of the College, in other than academic matters and matters specifically assigned by the Board of Governors to another body within the University as in the case of Sexual Harassment, Equity and Wardroom policies, shall be exercised by the Board of Appeal and Discipline.
- (2) The members of the Board of Appeal and Discipline shall be appointed at the beginning of each academic year.
- (3) The Board of Appeal and Discipline shall consist of:
- (a) 1 senior member of the administration (President, Vice-President, Registrar, Bursar) named by the President,
 - (b) 1 member of Faculty, appointed by the Faculty,
 - (c) the Dean of Residence,
 - (d) 1 member of staff, chosen by the staff,
 - (e) 1 student, appointed by the Students' Union,
 - (f) 1 member of the Board of Governors who falls into none of the other categories, and
 - (g) 1 member of the Alumni Association of at least 5 years standing, selected by the Association Executive.
- (4) The Board of Appeal and Discipline shall choose its Chair from among its members.
- (5) Quorum for meetings of the Board of Appeal and Discipline is five.
- (6) Upon receipt of
- (a) a written appeal of an administrative decision made pursuant to the General College Regulations, or
 - (b) a written complaint alleging a violation of the Code of Conduct from a member of the faculty, a student, or member of the staff of the University, the Board of Appeal and Discipline shall as soon as possible refer the complaint to a trained neutral mediator appointed by the University who shall conduct an investigation to determine if the appeal or complaint has merit and/or if it can be disposed of informally by mutual consent of the parties involved on a basis acceptable to the Board of Appeal and Discipline. If an informal disposition of the appeal or complaint results, such disposition shall be final and there shall be no subsequent proceedings.

- (7) Where an appeal or complaint is determined to have merit and cannot be resolved informally, the Board of Appeal and Discipline shall convene as soon as possible and select, from among its members, a three-member Panel to deal with the appeal or complaint and report back to the Board of Appeal and Discipline as soon as possible.
- Procedure 58. (1) Complainants, appellants and respondents have the right to make written or oral submissions or both.
- (2) The proceedings of the Panel will be governed by the rules of natural justice including the right to counsel for persons appearing before it.
- (3) After hearing submissions, the Panel shall report back to the Board of Appeal and Discipline with a decision and a recommendation for action concerning the appeal or complaint.
- Rights 59. (1) (a) Any student may make a written appeal to the Board of Appeal of Appeal and Discipline of a decision of the Dean of Residence.
- (b) In such cases, the appeal to the Board of Appeal and Discipline shall be the final appeal.
- (2) In cases brought to the Board of Appeal and Discipline pursuant to subsection (6)(b) of Part VIII, appeal shall be to the Executive of the Board of Governors, the decision of which shall be final.
60. After a hearing conducted on an appeal pursuant to subsection (6)(a) or, of a complaint pursuant to subsection (6)(b), of Part VIII, the Board of Appeal and Discipline shall make a report to the President which may include a recommendation for some action or penalty. Possible penalties include, but are not limited to:
- (i) formal reprimand,
- (ii) letter of apology,
- (iii) fines,
- (iv) banishment or expulsion from the University for a time or entirely, or
- (v) suspension or removal from office.
61. Hearings of the Board of Appeal and Discipline will be private. The Board of Appeal and Discipline will keep all materials pertaining to complaints in strict confidence. The names of complainants, appellants and respondents will not be made public.

The exception to complete confidentiality is: a disclosure which would oblige the University, in its opinion, to take the necessary steps to ensure health, safety and security of any member of the University community.

PART IX

AMENDMENTS

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| Notice | 61. Notice of - any motion to petition the Legislature of the Province of Nova Scotia to change the College Statutes - or of any proposed amendment to these Regulations, either by addition, repeal or alteration, shall be given in writing at a regular meeting of the Board of Governors or of the Executive Committee, and shall be specified in the notice summoning the next regular meeting or special meeting of the Board at which the same amendment is to be considered. |
| Adoption | 62. No such - motion to petition the Legislature of the Province of Nova Scotia to change the College Statutes - or amendment shall become effective until adopted at such meeting by two-thirds of the members of the Board present at such meeting. |
| Repeal | 63. All by-laws, rules and regulations heretofore made by the Board of Governors are rescinded. |

APPENDIX

GRACE BEFORE MEALS

- I. *Oculi omnium ad Te spectant, Domine. Tu das illis escam tempore opportuno. Aperis manum tuam, et imple quicquid vivit benedictione tua. Miserere nobis, quaesumus, domine; tuisque donis, quae tua benignitate percepturi, benedicito per Christum Dominum nostrum. Amen.*

(The eyes of all wait upon Thee, O Lord. Thou givest them their meat in due season. Thou openest thine hand and fillest all things living with plenteousness. Have mercy upon us we beseech Thee, O Lord; and bless these gifts which we are about to receive by thy bountiful goodness, through Christ Our Lord. Amen.)

GRACE AFTER MEALS

- II. *Tibi laus, Tibi honor, Tibi gloria, O sancta et beata Trinitas. Sit nomen Domini benedictum, et nunc, et in perpetuum.*

(To Thee be praise, to Thee be honour, to Thee be glory, O holy and blessed Trinity. May the Lord's name be blessed, both now and for evermore.)

[On High College Feast Days, the following may be added:]

Laudamus Te, Pater Caelestis, pro serenissimo Rege, Georgio Tertio, huius Collegii Fundatore munificentissimo, pro Reverendissimo Patrono, caeterisque benefactoribus nostris; submisce rogantes Te, ut tuis donis recte ad tuam gloriam utentes in hoc saeculo, Te, unacum fidelibus in futuro, feliciter perfruamur, per Christum Dominum nostrum.